

TUESDAY, JANUARY 17, 2017
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, January 17, 2017, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was not present for a majority of the session due to attending an Auditor of State presentation at CCAO in Columbus regarding Financial Health Indicators. Mike Struckman, Scioto Township Trustee, was present for the early portion of the session.

In the Matter of
33rd Annual Leadership Prayer Breakfast:

The commissioners hosted the 33rd Annual Leadership Prayer Breakfast held at the Pickaway Senior Center at 7:30 a.m. The breakfast was attended by elected officials and department heads of county government, city government, village government, and township government, in addition to representatives from the various school districts, and other community leaders. Pastor Wendell Brown, Senior Pastor of the Circleville Nazarene Church, was the guest speaker.

In the Matter of
Minutes Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from January 10, 2017, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Oath of Office for Re-Appointment of Jeff Rawlins,
Gwen Wolford, and Greg Miller for an Additional Term on the
Pickaway County Board of Developmental Disabilities:

Gregg Miller, Gwen Wolford, and Jeff Rawlins received the Oath of Office, performed by Commissioner Stewart, for their reappointment of a four-year term on the Pickaway County Board of Developmental Disabilities. Mike Pelcic, PCBDD Superintendent, stated that this is third of three allowable terms for Mr. Miller and Mrs. Wolford, and this will be the second term for Mr. Rawlins.

After administering the Oath of Office, Commissioner Stewart thanked Mr. Miller, Mrs. Wolford, and Mr. Rawlins stating that the commissioners appreciate the good work that they do and thanked them for their willingness to serve.

In the Matter of
Bills Approved for Payment:

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 18, 2017, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$420,685.03 on the County Treasurer to satisfy the same.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Discussion Regarding Two Broken Fire Suppression
Sprinkler Heads in Pickaway County Board of
Developmental Disabilities Building on S. Pickaway Street:**

Mr. Lutz informed the commissioners that last week two sprinkler heads broke in the PCBDD building on South Pickaway St., causing an extensive water leak on the main level that permeated the basement. CORSA's claims adjuster reviewed the damage last week, and remediation is currently underway.

**In the Matter of
Report Provided by Dustin Hube:**

Dustin Hube, Fiscal Specialist/EMA Deputy Director, reported that he is receiving training from Tom Swisher, Countywide Radio Communications Coordinator, on how to program the new 800 MHz radios.

**In the Matter of
Report Provided by Dave Conrad:**

The following is a summary of the report provided by Dave Conrad, EMA Director, and Ethan Allen, CERT Coordinator, was present for the report:

- It was reported that after checking with the Ohio Bureau of Workers Compensation regarding trained Community Emergency Response Team (CERT) members being covered should an injury occur while responding to a major disaster and emergency situation, OBWC verified the members would be covered provided that the CERT was called out by the EMA Office. Names of the team members will be provided to OBWC, along with signed acknowledgements signed by each stating that they understand that W.C. coverage will only apply when the team has been officially called out by EMA to respond to a situation. Mr. Conrad and Mr. Hube, who are both certified to provide CERT basic training, plan to move forward with conducting a CERT basic training session in March or April.
- Mr. Conrad reported that 800 MHz Users Committee met last Thursday and the committee members voted to request that outside vendors be permitted to program the new 800 MHz radios. Tom Swisher, Countywide Radio Communications Coordinator, is tasked with programming the new radios, and WS Electronics has also programmed radios for different first responders. The commissioners discussed the matter and decided that since the county is on track to have all radios programmed by county personnel by the end of the year as planned, other vendors would not be permitted to program county radios at this time. The commissioners did approve for Dustin Hube to be trained to program radios.
- Mr. Conrad be attending his first Leadership Pickaway Class of 2017, on Friday, January 20th. Classes will be held one Friday per month that will run through July.

**In the Matter of
Report Provided by Erica Tucker:**

The following is a summary of the report provided by Erica Tucker, RPHF Solid Waste District Administrative Assistant:

- A RPHF Policy Committee meeting will be held this Thursday, January 19th, in Washington Court House, beginning at 11:30 a.m., which Commissioner Henson will attend.

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- A brief overview of the Environmental Health & Safety Managers Industrial Recycling meeting held on Friday of last week in the Chillicothe Service Center. Nine different industrial site health and safety managers attended the meeting and the recycling and ways to dispose of various types of waste was discussed.
- The county's Health & Safety Committee meeting held last Thursday was well attended. Plans are to conduct a county employee blood drive, possibly on February 8th, for the American Red Cross that is in need of blood donors.

**In the Matter of
Report Provided by April Dengler:**

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- The county's Tire & Electronics Recycling Day has been scheduled for the public on Saturday, May 20th, at the Pickaway County Highway Garage, and Thursday, May 18th, for townships. Pricing is expected to remain the same as the recycling day that was held around the same time last year.
- On Thursday, January 19th, Mrs. Dengler will be accepting the Gold Award for medium size businesses from the Health Ohio Business Council at the Nationwide Hotel & Conference Center in Columbus. These awards recognize Ohio employers who demonstrate a commitment to employee wellness through comprehensive worksite health promotion and wellness programs. Commissioner Stewart plans to attend the award ceremony as well.
- Mrs. Dengler will be attending a Pickaway Addiction Action Coalition (PAAC) Board meeting later in the week, and discussion will be held regarding how the \$72,000 in funds the coalition has can be utilized.

**In the Matter of
Allocation of Fourth Quarter 2016
Casino Revenue Collections:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to allocate the casino revenue collected during October, November, and December 2016, in the following manner:

**6,046 to 401.0000.4575 – Capital Fund
145,108.12 – to 101.0000.4575 – General Fund**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Job & Family Services Update;
Approval of Title XX Profile for
2017 – 2018 and 2018 – 2019:**

Prior to providing the PCJFS Department update Joy Ewing, Director, of the Pickaway County Job & Family Services, and the commissioners reviewed Title XX County Profiles for the period of October 1, 2017 – September 30, 2018, and the period of October 1, 2018 – September 30, 2019. Title XX is federal monies from the Social Service Block Grant and the profile reflects the estimated budget of social services expenditures of \$176,711 for each plan.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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Prior to providing the JFS Department update, Mrs. Ewing took a moment to thank the commissioners for the additional \$100,000 in appropriation for the JFS Children Services fund for 2017, for a total of \$355,249 in un-mandated funds for Children's Services foster care services. All counties throughout the state of Ohio have been experiencing significant increases in needed foster care services, which is largely attributed to the opiate epidemic.

Topics reviewed included:

- Senate Bill 199 was mentioned where there are changes to the concealed carry law that now gives local governments the option to permit carrying concealed inside government buildings under their control. The law currently prohibits, and will continue to prohibit, carrying concealed in a courthouse or another building in which a courtroom, sheriff's office, jail, or detention facility is located. The commissioners have no plans to change their current position in which concealed is not permitted in any county facility.
- An Adult Protective Service training related to neglect and exploitation of elderly adults is scheduled for March 16, 2017, in the second floor meeting room of the Pickaway County Service Center. The training will be attended by law enforcement and other community partners.
- Last week, Mrs. Ewing and another representative from the JFS Department, met with the Ohio Attorney General's (AG) office at the Pickaway County Sheriff's Office (PCSO) regarding a process the Pickaway County JFS Department has exclusively implemented where a JFS caseworker meets with inmates in the county jail prior to their release. The caseworker assists inmates with their Medicaid application, and they would be covered while incarcerated; however, Medicaid will only pay for an overnight stay in the hospital. Once an inmate is discharged, Medicaid is already in place and Mrs. Ewing stated that the JFS Department is seeing positive results. The Ohio AG office is doing a video on the process, and Mrs. Ewing stated that her department is receiving multiple inquiries from other counties.
- A total of \$287,000 in federal dollars, provided by the U.S. Department of Labor, is being provided statewide to county JFS departments for the costs of the mandatory sign name change of the OhioMeansJobs offices to OhioMeansJobs, a proud partner of the American Job Center Network; however, it is anticipated that Pickaway County will receive much of that funding. There is a June deadline for the change in signage, letterhead, etc.
- It was reported that in 2016, 8,220 individuals utilized the county's OhioMeansJobs (OMJ) office. A total of 109 open interviews were conducted with employers and 487 individuals were interviewed, with 216 of those obtaining employment. In previously speaking with employers, OMJ learned that the main issues they faced for hiring individuals in 2015 was background issues, no transportation for workers, and no high school diplomas or GEDs. In 2016, the same issues were experienced, in addition to applicant's lack of qualified work experience. The JFS department will be reaching out to employers to learn what type of experience or training individuals are lacking. Discussion was held regarding the lack of transportation and what that entails to rectify. Mrs. Ewing stated that she will be meeting with PICCA's Director to discuss transportation issues.
- Pickaway County's unemployment rate for November 2016, was 4.4%.
- The two broken sprinkler heads at the PCBDD building on S. Pickaway St. was mentioned and while Mrs. Ewing still wants to relocate the JFS department into the building, her main concern still lies with the amount of indirect costs the department will have to pay over time through the cost allocation plan for those renovations to make the building conducive to JFS needs. She has been in contact with the Ross County JFS department, which is currently undergoing renovations, to obtain information about what portion of the renovations it's JFS department pays for through the cost allocation plan. Once Mrs. Ewing has that information she will report back to the commissioners, prior to February 7th.
- A spreadsheet was reviewed and questions were answered regarding of the number of clients served by JFS's various departments for the period of December 2015 – December 2016.

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**In the Matter of
Meeting with County Auditor to
Review Revenue & Expenditure Reports for
Period Ending December 2016:**

Melissa Betz, County Auditor, met with the commissioners and reviewed the revenue and expenditure reports for period ending December 31, 2016. The General Fund end of the year balance was \$5,747,196.38, and the current balance for the day was \$5,161,348.17. The estimated revenue for 2016 was approximately \$15.4 million, and came in at approximately \$15.9 million. There was total of \$463,533.85 of unexpended appropriations from 2016.

Governor Kasich's press conference last week was mentioned wherein one of the issues discussed was the loss of Ohio's managed care organization (MCO) sales tax, which is projected to cause an annual \$200 million sales tax loss for counties and local transit authorities, and a \$500 million loss for the State of Ohio. The Governor's budget, slated to be released at the end of January, will propose a solution for the state's loss, but will not include a permanent solution for the loss that counties and transit authorities will face. Governor Kasich stated that they will have a program that will wean counties and transit authorities off of the Medicaid MCO sales tax based on their ability to absorb some of the loss.

Mrs. Betz also mentioned that the county's Ohio Bureau of Workers Compensation premium was paid by the January 3rd deadline in order to receive the 2% discount.

**In the Matter of
Itemized Breakdown for Purchase of Vehicles in 2017
Provided for the Pickaway County Sheriff's Office:**

Administrative Lt. James Brown briefly met with the commissioners to provide the itemized breakdown for the costs associated with the 2017 Ford Cargo Transport Van, and the 2017 Ford Explorer SUV K-9 Patrol vehicle. The total for the Cargo Transport Van was listed to be \$49,934.44, which includes vehicle marking and equipment installation; however, it did not include the high-band radio and modem, and the PCSO is currently seeking the best price for modems. The total itemized cost for the 2017 Ford Explorer SUV, including vehicle marking, equipment and installation, radio and modem was listed as \$42,751.21, bringing the total to \$98,685.65, which includes the purchase of the two 2009 Ford Crown Vic Road Patrol vehicles that were purchased from the Anderson Twp. Trustees in Hamilton County at the cost of \$3,000 each. This brings the total cost for vehicle purchases in 2017 to \$98,685.65, for which commissioners allotted \$100,000 in this year's Capital Plan. This leaves a balance of \$1,314.35 that can go towards the cost of the high-band radios and modems and the PCSO will absorb any difference if that occurs.

**In the Matter of
50% Temporary Road Weight Reduction on
All Township Roads in Monroe Township:**

The commissioners' office received a Resolution from the Monroe Township Trustees requesting that they act upon a temporary road weight limit reduction from February 5, 2017 to June 1, 2017, on all Monroe Township Roads due to freezing and thawing conditions.

Therefore, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No.: PC-011717-1

BE IT RESOLVED, that per Resolution No. 01-17 adopted by the Monroe Township Trustees on January 2, 2017, the Pickaway County Board of Commissioners hereby enact a temporary 50% weight limit reduction on all township roads in Monroe Township due to freezing and thawing conditions for the period of February 15, 2017, to June 1, 2017.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Reappointments to the
Pickaway County Regional Airport Authority:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following re-appointments to the Pickaway County Airport Authority, which are staggered terms:

Louis McFarland	1-year term	Expiring January 20, 2018
Max Marion	2-year term	Expiring January 20, 2019
Jerry Farington	3-year term	Expiring January 20, 2020
John Allard	4-year term	Expiring January 20, 2021
Asa Elsea	5-year term	Expiring January 20, 2022

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Reappointments will be made for 5-year terms on the above-reference expiration dates.

**In the Matter of
Amended Certificate Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No.: PC-011717-2

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$507,500 for the Auto License & Gas Tax Fund #201; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriates the following sum for expenditure for period ending December 31, 2017:

**Auto License & Gas Tax Fund #201
\$507,500**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Wippel offered the motion, seconded by Mr. Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

**507,000 to 201.0000.4546 – Engineer ALGT-Bridges & Culverts-On Behalf Money
309,340.91 to 201.3007.5506 – Engineer-ALGT-Bridges & Culverts-Contract Projects
53,002.40 to 201.3007.5401 – Engineer-ALGT-Bridges & Culverts-Contract Services**

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**5,000 to 251.6225.5521 – FY16 CDBG-Administration
5,508 to 101.1105.5703 – Contingencies**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved:**

Commissioner Wippel offered the motion, seconded by Mr. Henson, to approve the following requests for the TRANSFER and APPROPRIATION OF FUNDS:

**2,200 from 919.6908.5917 – Treasurer-Tax Lien Recording Fees
To
919.6908.5401 – Treasurer-Tax Lien Sales Contract Services**

**5,508 from 101.1105.5703 – Contingencies
To
101.1112.5901 – Countywide-Other Expenses**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending January 14, 2017.

A total of \$900 was reported being collected as follows: \$80 in adoption fees; \$555 in dog licenses; \$225 in kennel licenses; \$40 in redemptions.

Six (6) stray dogs were processed in; two (2) dogs were adopted.

No firearms were discharged.

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With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes. Commissioner Henson, yes; Voting No: None. Motion carried.

Brian S. Stewart, President

Jay H. Wippel, Vice President

Harold R. Henson, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk